

**Statewide Interoperability Executive Committee (SIEC)
Regular Public Meeting**

Tuesday, March 16, 2010 - 10:00 AM – 12:00 PM

Meeting Minutes¹

SIEC Members Present

- Paul Wilson, Captain, Pima County Sheriff's Office (Co-Chair)
- Mark Venuti, Director, Guardian Medical Transport (Co-Chair)
- Scott Tillman, Supervising Telecom Engineer, AZ Department of Public Safety
- Pete Weaver, Director, Maricopa County Department of Emergency Management
- Jesse Cooper, Communications IT Project Manager, Phoenix Police Department

SIEC Members Absent

NONE

Government Information Technology Agency (GITA) & Public Safety Interoperable Communications (PSIC) Office Attendees:

- Lisa Meyerson, Arizona Statewide Interoperability Coordinator & Manager, Public Safety Interoperable Communications (PSIC) Office
- Michael Todd, PSIC Outreach Manager, PSIC
- Justin Turner, PSIC Operations Manager, PSIC
- Emilie Sundie, Project Manager, GITA
- Andrew Clark, Project Manager, GITA

13 interested parties and members of the public were also present.

Call to Order

The meeting was called to order at 10:00 AM by Mark Venuti, Co-Chair

Approval of Minutes – January 19, 2010 SIEC Public Meeting

Action Item

Motion: Scott Tillman made a motion to approve the minutes.

Second: Pete Weaver

The motion was unanimously carried.

¹ Pursuant to A.R.S. 38-341-01(B), minutes of the Statewide Interoperability Executive Committee are recorded by tape recorder. Taped minutes are maintained in the office of the Government Information Technology Agency. Public access and review of SIEC minutes are available by appointment Monday through Friday during normal business hours. Please contact the PSIC office at 364-4498 to arrange for an audio of the tape-recorded proceedings.

700 MHz Spectrum Management Plan

Presenter: Scott Tillman, Department of Public Safety (DPS)

Action Item

Mr. Tillman provided background to the committee on the efforts to date regarding revision of the 700 MHz Spectrum including consolidation of the former split blocks of 700 MHz channels; changes to frequency information; and recommendations and requirements for Standardized Tone Squelch, Network Access Codes and Subscriber Radio Programming of Interoperability Channels. The SIEC is responsible for managing the interoperability channels in the 700 MHz public safety band. The committee discussed proposed adoption of the NCC / NPSTC Standard Channel Nomenclature; as well as recommended operational and technical parameters for use of the 700 MHz public safety band.

Motion: Paul Wilson moved that the Operations and Technical workgroups evaluate the national plan and provide a recommendation on the following items:

- Adoption of the 700 MHz proposed nomenclature
- Whether to designate specific uses for the General Public Safety Service channels
- Whether to designate specific uses for the two calling channels, i.e. geographic, primary/secondary

Second: Jesse Cooper

After discussion, the motion was unanimously carried.

City of Mesa Police Department Request: Utilization of 700MHz Statewide Interoperable Frequencies

Presenter: Darrin Douglass, Mesa Police Department

Action Item

Mr. Douglass presented a request from the Mesa Police Department seeking permission to utilize six (6) 700MHz Statewide Interoperable frequencies for an interoperable project. The Mesa Police Department is implementing a mobile, independent radio system designed to be a freestanding six (6) channel P25 trunked 700MHz radio system and housed in a deployable goose-neck style trailer.

Motion: Paul Wilson made a motion to authorize the City of Mesa to utilize six (6) 700MHz Statewide Interoperable frequencies subject to final approval of the 700 MHz Channel Plan. Mesa Police Department will work with Scott Tillman at the Department of Public Safety (DPS) to select the six frequencies.

Second: Pete Weaver

After discussion, the motion was unanimously carried.

Coconino County Sheriff's Office Request: Dual control of AIRS stations located at Juniper Mountain and Brookbank Radio site

Presenter: Tom Florman, Communications Manager, Coconino County Sheriff's Office

Action Item

Mr. Florman presented a request to the committee on the Coconino County Sheriff's Office desire to allow dual control of AIRS suites located at Juniper Mountain, southwest of Seligman, Arizona in Yavapai County; and Brookbank Radio site, located in Navajo County just east of Forest Lakes, Arizona. Mr. Florman provided background justification for the request and stated that the Sheriff's office is currently seeking funding for equipment purchase, travel, installation, programming and testing fees for this project. Yavapai County is supportive of this request as well.

Motion: Scott Tillman made a motion to allow dual control of AIRS stations at Juniper Mountain and Brookbank Radio sites by Coconino and Navajo counties contingent upon funding and approval by Navajo county.

Second: Jesse Cooper

After discussion, the motion was unanimously carried.

Prescott Regional Dispatch Center

Presenter: Paul Laipple, Prescott Regional Communications Center

Information Item

Mr. Laipple briefed the committee on the structure, operations, funding and current status of the Prescott Regional Public Safety Communication Center. The center serves nine different public safety agencies in the Prescott region. Mr. Laipple also discussed the future plans for the communications center supporting regional interoperability.

Communications Unit Workgroup Update

Presenter: Jason Hatchett, Guardian Medical Transport

Information & Discussion Item

Mr. Hatchett provided an update to the committee on the activities of the Communications Unit Training Workgroup. The workgroup has focused on developing a recommended procedure for recognizing Arizona Regional COMLs. Mr. Hatchett reviewed the proposed classifications for COMLs in Arizona and outlined the guiding principles the workgroup has followed.

Mr. Hatchett then outlined the workgroups recommendations in the following five areas:

1. Arizona Regional COML Recognition
2. Changes in Agency Affiliation
3. Renewal of the Arizona Regional COML designation
4. Continuing Education
5. Submitting, maintaining and referencing Arizona Regional COML records

After discussion among the committee; the workgroup will integrate feedback from this meeting into recommendations and present for approval at the May SIEC meeting.

Upcoming Communications Interoperability Workshops

Presenter: Lisa Dee Meyerson, Statewide Interoperability Coordinator & Manager, PSIC Office

Information Item

Ms. Meyerson informed the committee about two workshops the Public Safety Interoperable Communications (PSIC) office will be holding on April 13, 2010. The Communications Interoperability Outreach Workshop will give participants an opportunity to learn about upcoming federal mandates, discuss issues facing local jurisdictions preparing to meet these deadlines, and provide input on resources you need to maximize your outreach efforts. The second is a planning meeting to discuss the National Emergency Communications Plan (NECP) Goal Two Evaluation. The planned outcome from this meeting will be a draft high level NECP Goal Two Plan that jurisdictions in Arizona will need to comply with in order to continue to be eligible for homeland security funding.

Call to the Public

During the call to the public, Dale Brown from the Arizona State Forestry Division (ASFD) presented a concern to the SIEC about the difficulty of staying current on the status of AIRS throughout the state. He asked if some type of bulletin board could be developed to keep AIRS users informed on the status of AIRS. Second, he expressed concern about the number of ACU1000's being deployed and the potential impact on the usage of AIRS.

Scott Tillman informed the committee that he has been working with Dale Brown and ASFD on an AIRS related project. Mr. Tillman requested Mr. Brown be added to the next agenda to present the ASFD AIRS connectivity project to the SIEC.

Meeting Adjournment

Motion: Paul Wilson motioned to adjourn the meeting.

Second: Pete Weaver

The motion was unanimously carried.

Meeting Adjourned at 11:50 AM.